

Croydon Education Partnership Strategic Board Meeting

Date: Thursday 25th January 2024
Time: 13:00-15:00
Venue: F10, Town Hall

Attendees/Membership:

NWh	Nick White	Independent Chair	Independent	✓
SD	Shelley Davies (Acting Chair)	Director of Education	Local Authority	✓
CL	Christine Lonsdale	Education Partnership Manager	Local Authority	✓
DJ	Debbie Jones	Corporate Director of Children Young People & Education	Local Authority	✓
RM	Roisin Madden	Director of Children's Social Care	Local Authority	✓
MAS	Miriam Ananne- Sechere	Interim Head of Education Services	Local Authority	✓
MHo	Matilda Holt	National Management Trainee	Local Authority	✓
CllrMG	Cllr Maria Gatland	Cllr	Cabinet Member for Children and Young People	✓
NE	Natasha Evans	Teaching School Hub	Harris City Academy Crystal Palace	✓
NWi	Nicole Williams	Croydon Headteachers' Association (CHTA)	Coombe Wood High School	Dep.
JR	Jolyon Roberts	Schools Forum	Pegasus Trust	X
GLa	Gill Larocque	Pupil Referral Unit	Saffron Valley Collegiate	X
JI	Jenette Indarsingh	Maintained Nursery	Thornton Heath Nursery School	X
AC	Andy Crofts	Secondary	The Quest Academy	✓
MH	Markieu Hayden	Secondary	Norbury High School for Girls	X
SW	Stuart Worden	14-19	The BRIT School	✓
AP	Ann Pratt	Primary	Park Hill Junior School	✓
GF	Guy Fairbairn	Primary	Monks Orchard Primary School	✓
DB	Dan Bowden	Primary	Greenvale Primary School	✓
GL	Glenn Lillo	Primary	Oasis Academy Ryelands	X
DS	Diarmuid Skehan	Primary	St Thomas Becket Primary School	Dep.
JC	Josephine Copeland	Primary	All Saints CofE Primary School	✓
KG	Katie Goodwin	Special	St Nicholas' School	X
EE	Emma Edwards	Independent	Cumnor Houser for Boys	X
AG-M	Aimee Gaddes- Mitchell	PVI/Childminder	Little Apples Day Nursery	X
AG	Aleksandra Garaloska	PVI/Childminder	Modern Montessori International Ltd	✓
NG	Natalie Garner	Further Education	Croydon College	Dep.
KD	Kam Dehal	Further Education	John Ruskin College	X
TD	Professor Tara Dean	Higher Education	London South Bank University	X
MB	Mori Bates	Clerk	Local Authority	✓

Dep. = Deputy attended

Agenda Items

1	<p>Welcome & Apologies</p>	SD
	<p>Apologies received from JI, DS, KD, NW, AG-M, NG, MH, EE and KG</p> <ul style="list-style-type: none"> - Anne Harper (AH) attended as deputy for DS. - Neela Choudhury (NC) attended as deputy for NW - Finola Fitzgerald (FF) attended as deputy for NG <p>NW showed the partnership the visual of the outline plan again to remind everyone of the partnership's focus. It also helped to remind the board that the Croydon Education Partnership is an independent partnership and so we must balance our individual identities whilst working collaboratively in order to bring about change and challenge where necessary.</p>	
2	<p>Minutes of last meeting & Actions arising</p>	SD
	<p>2.1 The minutes were reviewed and agreed to be a true record.</p> <p>2.2 Actions were reviewed from the December meeting:</p> <ul style="list-style-type: none"> 2.2.1 Every Board member to inform the clerk of a named deputy – carried forwards from July ACTION: Board to nominate a deputy – we are waiting on a few more members' deputies. 2.2.2 Agreed education strategy in place by the end of the financial year ACTION: Carried forwards 	
3	<p>Data Overview</p>	NW
	<p>3.1 NW reiterated that data is important to our work, whilst sometimes it is easy to get lost within it, as we progress, we will be able to make better use of the data and ensure that our work is evidence based.</p> <p>3.2 Jonathan Driscoll (JD) was invited to the meeting to show the members the data dashboard. The Publication Dashboard, for example, will support the working groups with areas that may need to be targeted.</p> <p>3.3 The data shown in the presentation has been collated since 2016/2017, allowing for us to look at the trends that have formed over time. With the use of filters, we can show trends and how it compares against the national figures or whether the factors are improving or declining. For example, you can look at the breakdown in data across SEN or disadvantaged children. However, it is important to note that some of the data will have been affected by COVID which is where records from 2018/2019 need to be incorporated into the datasets.</p> <p>3.4 There will be a lag in the published data and it will take time for it to be finalized. The information that is in the public domain may not be live data. Furthermore, the most up to date data will be the most sensitive in terms of confidentiality.</p> <p>3.5 The tools of the dashboard can be used to evidence impact over a prolonged period of time and it will be possible to select specific areas, years or characteristics that will streamline the information.</p> <p>3.6 SD added that averages can also mask the highest and lowest percentages or figures. The range can differ, being that it could be wide or very narrow.</p>	

	<p>3.7 JD confirmed that the raw data is all there – it depends on what areas need to be investigated because data around wellbeing, for example, is low.</p> <p>Q1: NE: Is there any teacher movement data available? A1: JD: We have looked for this, but this would require all the schools to share their recruitment and retention data. It may be possible to look at the DfE workforce data and whether that is readily available.</p>	
4	Data Discussion	NW
	<p>4.1 NW asked the working groups to consider what data they might need to assist them with putting together an action plan. The partnership needs to remember who holds the data, how we can access it and how best we can utilise the information.</p> <p>4.2 DJ added that it is not just the DfE, our members also have a lot of data accessible to themselves. This would require the partnership to promote the sharing of both information and resources. By doing so, our goals can be achievable and completed in a collaborative fashion.</p> <p>4.3 In addition to considering data, the board needs to consider how the action plans will be implemented, to think about who can do what and by when could it be done. There will also be a budget for each working group – approximately £50,000 has been allocated to each group in order to create equity in funding. In the future, working groups could bid for additional funding which would need to be linked to their action plans. In order to ensure fairness and transparency, the Board would need to agree additional expenditure after a simple bidding process.</p>	
5	Steering Group Work	NW
	<p>5.1 The partnership broke off into the four working groups to create action plans.</p> <ol style="list-style-type: none"> 1. Inclusion & Removing Barriers: DJ, JI, NG, KD, JC 2. Recruitment & Retention of Staff: CL, AC, DS, NE, NWi, (JR) 3. Wellbeing & Mental Health: VW, MHo, GLa, KG, DB, SW, AP 4. Literacy & Meta-Learning*: SD, MA-S, GF, MH, AG <p>* Note: Feedback from group 4 suggested that Literacy is, in itself, a very large area to focus on, and the group felt that, at least initially, they should omit meta-learning from their remit. This was agreed by the board without a vote.</p>	
6	Steering Group Feedback	ALL
	<p>6.1 The working groups fed back to the partnership in regards to the initials steps that will be taken with the action plan. The belief is that the board meetings would eventually reduce over time once an action plan is created to enable the working groups to meet up in between meetings to develop the work.</p> <p>6.2 MB agreed to type up the working group notes and prepare them for distribution at the next meeting – ACTION - MB</p>	MB
7	AOB	ALL
	<ol style="list-style-type: none"> 1. Priorities for the website 	



	<p>NW shared a proposal for the priorities that would be uploaded onto the Croydon Education Partnership website, along with an amended visual diagram and text relating to the overview</p> <p>2. January 31st – Croydon Wellbeing Forum</p> <p>CL will send the wellbeing forum advert to Tamsin for the Schools' Newsletter for further information.</p> <p>3. First Give</p> <p>NW spoke about First Give, who work with year 9 pupils and are looking to create a programme for year 6 pupils in primary school. They work to find charities, community interests and research projects in the area to integrate the pupils with. By planning and delivering social activities for year 9 pupils, the hope is that they will develop a sense of citizenship. There is more information available on the website – First Give are also looking to recruit new schools for a September 2024 start.</p> <p>4. Wellbeing Conference – April 24th at Selhurst Park</p> <p>MAS asked for schools to sign up for the Public Health & Wellbeing survey and then you will be able to attend the conference for free. If not, it could cost £75. More information to follow.</p>	
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Next Meeting: 29th February in F10, Town Hall

Action Log:

CURRENT:

Agreed Actions December Meeting – 8th December 2023:

	Action		Date
1.	Every Board member to inform clerk of a named deputy - MB will email individual members chasing for deputies	Board/MB	Carried from Jul'23
2.	Agreed education strategy in place by the end of the financial year	Board	Carried from Jul'23
3.	MB will write up the notes from each of the four working groups	MB	

HISTORIC

Agreed Actions December Meeting – 8th December 2023:

	Action		Date
1.	Every Board member to inform clerk of a named deputy - MB will email individual members chasing for deputies	Board/MB	Jul'23
2.	Agreed education strategy in place by the end of the financial year	Board	Jul'23

Past Actions Post-October Meeting – 12th October 2023:

1.	Every Board member to inform clerk of a named deputy	Board	Carried forwards
2.	Agreed education strategy in place by the end of the financial year	Board	Carried forwards
3.	Set agenda for next meeting at Harris City Academy Crystal Palace* *Amended to Croydon Clocktower	LA	Completed
4.	Actions to be displayed within an action log	MB/Clerk	Completed

Past Actions Post-July Meeting – 13th July 2023:

1.	Every Board member to inform clerk of a named deputy	Board	Carried forwards
2.	Rewrite 2a) within terms of reference	SD	Completed
3.	Advertise for Chair and co-ordinate recruitment process	LA	Completed
4.	Provide data dashboard to members	LA	Completed
5.	Agreed education strategy in place by 31 December 2023	Board	Carried forwards
6.	Set agenda for next meeting (potentially 28 September 2023 (PM) at the BRIT school)	LA	Completed